

**LEWISPORTE MARINA ADMINISTRATIVE AUTHORITY
MARINA RULES & REGULATIONS**

PREFACE

The rules and regulations detailed in this booklet are published in the interest of safe boating and in an effort to have informed resident boat owners. These regulations are promulgated for the benefit of all and used in conjunction with the Lewisporte Marina miscellaneous policies available through the office.

The key to a successful marina is the mutual respect one boat owner has for the rights of another.

Suggested amendments, additions or deletions to this booklet are welcome. Please pass your written comments to the management committee for consideration. The management committee is the author of these rules and regulations.

1. SAFETY

- a. All lines and fenders required to secure and protect a boat shall be supplied and maintained by the boat owner. Lines shall be sufficient strength to provide secure berthing.
- b. No lines, including electrical cords, shall be placed across the marina trunk or marina fingers in such a way as to constitute a tripping hazard.
- c. Idle speed shall be observed in the vicinity of the marina system, starting at the breakwater light. Excessive wake is to be avoided. This is a common courtesy extended to marina holders to avoid unnecessary stress on lines, damage to boats and personal injury.
- d. No boat shall be secured to a finger in such a way that any part of the boat extended over the main trunk – i.e. bowsprit or pulpit.
- e. No tender or other obstruction is to be left on the marina trunk. This includes permanently secured steps, dock boxes, etc. Anything left on the finger piers must be approved by the marina manager.
- f. Use of open flame, including BBQs is NOT permitted on the fingers or trunks of the marina system.
- g. Children 12 years of age and under MUST wear lifejackets or certified PFDs and be supervised by an adult at all times while on any dock.
- h. Access to, and use of, the docks are at individual's own risk.
- i. Fuelling is to take place at the Fuel Dock only. Fuel may be transported onto the marina system in properly approved container. Jerry cans may be filled up at the Fuel Dock only.
- j. The hours of operation for the Fuel Dock will be posted on the fuel pump site.
- k. The Captain of the boat being refuelled is responsible in all respects for the fuelling of his/her vessel. The Fuel Dock attendant will pass the fuelling hose to the captain and stand by the pump until fuelling has been completed.
- l. Detailed instructions and safety information in respect to the fuelling of a vessel are displayed at the Fuel Dock. The Fuel Dock attendant shall have the right to refuse service to any craft not complying with these rules.

- m. The Travel Lift operator shall be the authority when lifting a vessel. It is at the discretion of the operator to determine if conditions are suitable for the lift of a vessel.
- n. The mast crane is available for use by boat owners. Mast crane is used at boat owner's own risk. Maximum lifting load allowed is 600 lbs. This crane is for the hoisting of masts only. The lifting or hoisting of persons is strictly prohibited. Prior approval from the manager is required if objects other than masts are to be hoisted by the mast crane. The use of the mast crane by non boat owners is prohibited. Please consult with LYC staff on proper operation of mast crane.
- o. Any masts being stored on the mast rack must have their spreaders and any other mounted equipment such as radars, wind instruments, etc. removed. The mast must have the name of the person or boat clearly marked on the mast for identification purposes. All lines must be secured when mast is being stored. The mast rack is used at boat owner's own risk.
- p. Skate boards and bicycles are not permitted on the docks.
- q. Only shore power cords designed for marine application shall be used. These cords must be rated for the amperage of the power pedestal that they are connected to.
- r. It is the responsibility of all boat owners to report any safety issues to the management committee or to the office, for corrective action, or other actions as considered necessary by management. Anyone witnessing a safety violation should inform the violator of the marina rules.

SAFETY IS EVERYONES CONCERN

2. MARINA FEES

- a. The fees for all marina services will be set and approved by the LMAA. Rates will be published annually.
- b. To retain a berth, a boat owner must pay the \$100 deposit by March 31.
- c. All marina fees must be paid in full by May 3, or before boat is launched, whichever occurs first.

3. ASSIGNMENT OF BERTHS

- a. Requests for a berth or a request for a move to a new berth must be made in writing to the marina manager. Verbal requests will NOT be accepted. The waiting lists for these requests are based on the date of the requests. The waiting lists are maintained by the marina manager.
- b. The marina manager, on behalf of the LMAA, will have complete authority over the placing of boats on the marina.
- c. When a suitable berth becomes available, and the boat owner at the top of marina waiting lists does not wish to occupy it at that time, their name will be moved to the bottom of the waiting list.
- d. Boats shall be measured by their LOA.
- e. The size (length and width) of a boat and whether the boat owner has requested 30 amp electrical power will be taken into consideration when allocating a berth space. Should it be necessary to bypass a boat owner due to the size of their boat, they shall retain their place at the top of the list until a suitable berth becomes available.

4. MARINA

- a. The marina manager has full authority to move a vessel from its location on the marina if circumstances deem it necessary to move it.
- b. It is not permitted to leave your engines running unattended, or for long periods of time, at the Marina.
- c. All halyards and other rigging must be secured in such a manner as to not have them hitting the mast or other parts of the boat that may cause unnecessary noise.
- d. The noise curfew is 11:00 p.m. at the marina. Audio equipment is to be turned down so as not to disturb others on the marina system. Please respect others on the marina.
- e. Marine contractors are permitted on the site to perform repair on resident boats and visitor's boats in an emergency. All contractors must submit copies of proper liability insurance and Worker's Compensation to the office prior to any work being performed. All contractors must be in compliance with all applicable Occupational Health and Safety guidelines.

5. RELEASE OF MARINA BERTHS UPON SALE OF BOAT

- a. A berth is assigned to a boat owner, not a boat, therefore, when a boat is sold or ownership changes, it must be removed from the berth and the marina manager advised.
- b. A boat owner who ceased to be a boat owner may retain his berth for the current season and the next season so long as they remain in good standing at the marina.
- c. Should a boat owner relinquish his berth, the marina manager is to be advised in writing.

6. DAILY BERTH RENTALS

- a. Management has the exclusive right to rent vacant marina berths.
- b. Boat owners who will not be occupying their berths for one week are requested to notify the marina manager.
- c. The private sub-letting of berths by boat owners is strictly prohibited.
- d. Berth rentals are charged on a daily basis and are payable in advance.
- e. No person will be allowed to live aboard their vessel on a full time basis during the off season from, November 01 to April 30, without the permission of the marina manager.
- f. A fee may be levied when a boat has to be moved from a berth for safety reasons or for any infraction of regulations.

7. GUEST BERTHS, FUEL DOCK & SERVICE DOCK

- a. Depending on availability, the marina manager may designate certain berths as "Guest Berths".
- b. The Fuel Dock is to be used for refuelling only. No boat is to remain on the Fuel Dock unattended.

- c. A 30 minute time limit on the service dock usage will be strictly enforced. Boats exceeding the 30 minute limit may be subject to berth rental charges.

8. BOAT STORAGE CRADLES

- a. It is the boat owner's responsibility to inspect and maintain their boat while being stored on land. The marina manager will advise the vessel owner of any irregularities or safety concerns.
- b. All cradles will be constructed in such a manner as to enable the marina lifting equipment to affect a lift. The bunks of the cradle should be so located as to not interfere with the lifting equipment slings.
- c. Cradles will be inspected by the yard staff. Staff will determine whether the cradle is fit in all respects to hold the boat and to be transported by the Travel Lift Trailer. Yard staff is authorized to refuse a lift if the cradle is considered to be unsafe.

9. JACK STANDS

- a. A boat owner is responsible for providing adequate blocking for the keel of the boat and for the location of the stands placed under the vessel. Proper safety chains must be used in conjunction with jack stands. Marina manager will inspect and approve jack stands.
- b. The marina manager will have the authority to move any boat in the yard in order to facilitate the regular launching and placement of other vessels at the club. The boat owner is responsible for the periodic inspection of their vessel while on jack stands

10. GENERAL

- a. All pets are to be on a leash at all times. The pet owner is responsible for cleaning up after their pet. No pets are allowed in clubhouse.
- b. The rights of others on the marina are to be respected at all times.
- c. In case of an oil spill, the marina staff must be notified immediately. The boat owner is responsible for the cost of the cleanup.
- d. Used oil shall be disposed of in our designated waste oil tank. Boat owners are responsible for the disposal of oil filters.
- e. Proof of boat 3rd party liability insurance for a minimum of \$1,000,000 must be shown when berth fees are paid.
- f. All trailers and cradles left in the yard during the summer season must have the owner's name on them. A \$25 storage fee will be charged for trailers and cradles left in the yard during the summer season.
- g. Boat owners are responsible for clearing up the yard around their boat after doing maintenance.
- h. The marina VHF radios will monitor channel 68.
- i. Dock carts must be returned to their designated loading ramp area immediately after use.
- j. Fishing from the wharf or floating piers is not permitted